Educational Service Unit Coordinating Council
Regular Meeting
September 5, 2019 at 8:30 AM Central
ESU No.10
76 Plaza Blvd
Kearney, NE 68845

Attendance Taken at 8:33 AM.
Heimann ESU 01: Present
DeTurk ESU 02: Present
Schnoes ESU 03: Present
Robke ESU 04: Present
McNiff ESU 05: Present
Skretta ESU 06: Present
Polk ESU 07: Present
Dahl ESU 08: Present
Harris ESU 09: Present
Wheelock ESU 10: Present
Barnes ESU 11: Present
Dick ESU 13: Present
Calvert ESU 15: Present
Paulman ESU 16: Present
Erickson ESU 17: Present
Salem ESU 18: Present
Wickham ESU 19: Present

Attendance Update Taken at 11:00 AM.
DeTurk ESU 02: Absent

Call to Order
Call to order at 8:30 AM.

Staff: Kraig Lofquist, Deb Hericks, Priscilla Quintana, Beth Kabes
Guests: Karen Haase, Kyle McGowan, Keith Rohwer and Cinde Wendall

Roll Call
Approval of Minutes
Approval of minutes from July 31, 2019.

Motion to approve the minutes as presented Passed with a motion by DeTurk ESU 02 and a second by Wickham ESU 19.
Heimann ESU 01: Yea; DeTurk ESU 02: Yea; Schnoes ESU 03: Yea; Robke ESU 04: Yea; McNiff ESU 05: Yea; Skretta ESU 06: Yea; Polk ESU 07: Yea; Dahl ESU 08: Yea; Harris ESU 09: Yea; Wheelock ESU 10: Yea; Barnes ESU 11: Yea; Dick ESU 13: Yea; Calvert ESU 15: Yea; Paulman ESU 16: Yea; Erickson ESU 17: Yea; Salem ESU 18: Yea; Wickham ESU 19: Yea.
Yea: 17, Nay: 0

ESU Share Out Topics
ESU 16 shared that they have a Regional PLC, they are beginning year two. Thirteen of sixteen schools participate in this program. They separate school teachers by their grade to work
together and discuss topics. This year the teacher team identified their content for the year. They are driving their own PD bus. The involves about 400 teachers across ESU 16.


**Petitions and Communications to the Board**

**I Love Public Schools**

I love Public School were present to share updates. Kyle McGowan, Cinde Wendell, and Keith Rohwer, Ambassadors gave the Board a presentation. I love Public Schools is a collaboration of: NCSA Administrators, NCSA Ambassadors, Nebraska Publics School Advantage and I love Publics Schools. I Love Public Schools make films to tell our story. "Seeds of Hope" (on immigration, special needs, etc) and "The Mind Inside" (on mental health) were two areas they have previously filmed. They would like to present to ESUs during superintendent meetings. They can help do screenings, create trailers, attend meetings, etc. whatever they can do to help gets our stories told. They speak to community groups, meetings, winter retreats, etc. wherever to tell the story. Tyler Dahlgren creates the NPSA, continues to interview schools and tweet the awesome things happening out to our schools. First Friday of every month is Feel the Love Fridays - where your shirts with pride! January 29, 2020 is the I Love Public Schools day. Their focus for 2019-2020 will be to continue to make connections, ESU messaging, NDE, local Schools - to have conversation to share the work being done in our great state. How can they assist with promoting the work of the ESUs as they travel the state and make connections? What are the ESU stories and who needs to hear those stories? Some ideas could be that there are 17 ESUs, number of districts they serve, number of teachers/staff they serve, and the number of students that they serve. They would also like to create a list of direct and indirect services. What is the taxing authority of the ESUs? How has this changed/diminished in the last 10 years?

Superintendents/Principal need to be talking the value that they receive from the services the ESUs give them and help to save schools money. "In the absence of knowledge, people make up their own!" We need to celebrate our successes. Create a strong message about how ESUs save their schools money. Technology services that ESUs provide is huge; data centers, emails, etc. ESUs 3 for example serves 105,000 daily that go through their data center. Info graphics, SIMPL services, stats, etc. ESUs share out with Senators, communities, etc. to get message out. I love public schools’ mission to promote the schools in NE. Suggest to write an editorial to local papers on our purpose. School boards need make sure their Boards know what their ESUs do for their schools which will then get message out to patrons and educate the public. ESUs are the best kept secret in NE.

**State Board of Education and Nebraska Department of Education Report**

Russ Masco, NDE was present to share that he is now under a new office but he will remain being the NDE Liaison for all things ESUCC. He will be working on talking points and they will be out in the near future. Jeremey Henneger will be sharing changes in the assessment world at PDO. He will also be traveling the state to share with schools. Kim Larsen will be doing a PDO breakout on community engagement. Lane Carr will be talking about Comprehensive Needs Assessment and also doing a mini training for the EBA Reviewers during PDO. Jolene Palmer will be discussing School Safety work with SDA. Kim Snyder will be sharing about the NLLN during SDA. Russ shared NDE/ESUCC reception rescheduled from Admin Days will be held at Lucky Bucket on September 10 from 4:00-6:00 PM. Discussion regarding the updating of the NDE Strategic Plan. They are working to make the strategic plan more manageable. Russ Masco is working to get those leadership individuals involved in the new work being done for the Innovation Grant. Russ Masco will see what/if any discussion NDE has had on the LR63: ESU Study.
Association of Education Service Agency's Report
Executive Director shared that there will be a regional symposium on October 14-16, 2019 in Minneapolis, MN. The annual AESA Conference will be held in Phoenix, AZ on December 4-7, 2019.

Lofquist, Polk, Schnoes and Calvert will be going to Washington DC for the Call to Action meeting on September 18-20, 2019.

Learning Community Update
Not present to report.

Executive Reports

Executive Director Report
Executive Director shared the LR 63 continues to be discussed. The hearing will be Friday, October 4, 2019. ESUCC has hired Minh Vu for the SRS Helpdesk, he will also be our communications and marketing specialist for ESUCC. Executive Director shared updates about the SRS upgrade that was done in July. The team continues to work to get fixes into the system. They hope to complete these fixes in the next couple of weeks. Working to identify the big issues and fixes those priority issues first. Please attend PDO next week, please join your staff.
Executive Director shared that October 1-2, 2019 at LPS will also be the Rule 84 meeting, must have a representative if administrator cannot be there.

ESUCC Redesign: Updates
Redesign Groups

ESU Standards
Committee Chair shared the updates with the Bold Step 1: ESU Standards. Document shares the aggressive timelines to get this through the approval process. They have come up with four domains that our work will all align. These will align with other standards to become a better improved system for the ESUs. They plan to have a feedback loop to gather feedback, looking for content and concepts. They would like to have a revised draft back to Committee/Board in October. Then they will gather affiliate feedback. Hoping to have processed finalize in February.

Joint Decision Making Parameters
Committee Chair shared that the Bold Step 2 is to develop standards for joint decision making parameters between ESUCC and NDE. NDE has updated their strategic plan and stakeholder engagement to be more pro-active than reactive.

SIMPL Inventory
Committee Chair shared that they meet occasionally to discuss the SIMPL process. SIMPL allows the system to house all the services ESUs, ESUCC, NDE that we support our schools. Will continue to work during PDO to update the SIMPL services in the system with the most accurate services.

Value-Add Metric
Committee Shared their work with Bold Step 3 is creating a value metric that can support the ESUs mission. This committee will be meeting in the near future. They will use this information to share with Senators to share "our story."
Value Proposition
Committee Chair shared they finalized their work in January 2019. This process created our "elevator speech".

Executive Committee Report
President shared that Executive Committee now includes the FAB Committee so all budget related items will be part of this committee.

Approve Claims, Financials Statements, and Assets for Month of June/July
Board Treasurer reviewed the claims, financials statements, and assets for month of June/July.

Approve Claims, Financials Statements, and Assets for Month of June/July Passed with a motion by Heimann ESU 01 and a second by Wickham ESU 19.
Heimann ESU 01: Yea; DeTurk ESU 02: Yea; Schnoes ESU 03: Yea; Robke ESU 04: Yea; McNiff ESU 05: Yea; Skretta ESU 06: Yea; Polk ESU 07: Yea; Dahl ESU 08: Yea; Harris ESU 09: Yea; Wheelock ESU 10: Yea; Barnes ESU 11: Yea; Dick ESU 13: Yea; Calvert ESU 15: Yea; Paulman ESU 16: Yea; Erickson ESU 17: Yea; Salem ESU 18: Yea; Wickham ESU 19: Yea.
Yea: 17, Nay: 0

Approval of July Expenses to be paid in August.
Board Treasurer reviewed expenses for June/July expenses. total expenses $469,145.11.

Recommend motion to approve July expenses to be paid in August Passed with a motion by Calvert ESU 15 and a second by Heimann ESU 01.
Heimann ESU 01: Yea; DeTurk ESU 02: Yea; Schnoes ESU 03: Yea; Robke ESU 04: Yea; McNiff ESU 05: Yea; Skretta ESU 06: Yea; Polk ESU 07: Yea; Dahl ESU 08: Yea; Harris ESU 09: Yea; Wheelock ESU 10: Yea; Barnes ESU 11: Yea; Dick ESU 13: Yea; Calvert ESU 15: Yea; Paulman ESU 16: Yea; Erickson ESU 17: Yea; Salem ESU 18: Yea; Wickham ESU 19: Yea.
Yea: 17, Nay: 0

Approve ESUCC Budget for 2019-2020
Recommend approval of the ESUCC budget 2019-2020.

Recommend to recess meeting at 10:00AM for Budget Hearing Passed with a motion by Schnoes ESU 03 and a second by Barnes ESU 11.
Heimann ESU 01: Yea; DeTurk ESU 02: Yea; Schnoes ESU 03: Yea; Robke ESU 04: Yea; McNiff ESU 05: Yea; Skretta ESU 06: Yea; Polk ESU 07: Yea; Dahl ESU 08: Yea; Harris ESU 09: Yea; Wheelock ESU 10: Yea; Barnes ESU 11: Yea; Dick ESU 13: Yea; Calvert ESU 15: Yea; Paulman ESU 16: Yea; Erickson ESU 17: Yea; Salem ESU 18: Yea; Wickham ESU 19: Yea.
Yea: 17, Nay: 0

Board Meeting reconvened at 10:05 AM.

Recommend approval of the ESUCC budget 2019-2020 Passed with a motion by Schnoes ESU 03 and a second by Wickham ESU 19.
Heimann ESU 01: Yea; DeTurk ESU 02: Yea; Schnoes ESU 03: Yea; Robke ESU 04: Yea; McNiff ESU 05: Yea; Skretta ESU 06: Yea; Polk ESU 07: Yea; Dahl ESU 08: Yea; Harris ESU 09: Yea; Wheelock ESU 10: Yea; Barnes ESU 11: Yea; Dick ESU 13: Yea; Calvert ESU 15: Yea; Paulman ESU 16: Yea; Erickson ESU 17: Yea; Salem ESU 18: Yea; Wickham ESU 19: Yea.
Yea: 17, Nay: 0

Approval of FINAL ESM payment before 9/30/19
Per settlement, we must mail the ESM check certified and signature required prior to September 30, 2019 for the amount of $33,333.34. This will be the final payment for the ESM Settlement. Treasurer explain the last payment for ESM to be mailed before September 30, 20129.

Recommend approval of ESM payment in the amount of $33,333.34 Passed with a motion by Schnoes ESU 03 and a second by Calvert ESU 15.

Heimann ESU 01: Yea; DeTurk ESU 02: Yea; Schnoes ESU 03: Yea; Robke ESU 04: Yea; McNiff ESU 05: Yea; Skretta ESU 06: Yea; Polk ESU 07: Yea; Dahl ESU 08: Yea; Harris ESU 09: Yea; Wheelock ESU 10: Yea; Barnes ESU 11: Yea; Dick ESU 13: Yea; Calvert ESU 15: Yea; Paulman ESU 16: Yea; Erickson ESU 17: Yea; Salem ESU 18: Yea; Wickham ESU 19: Yea.

Yea: 17, Nay: 0

Approval of other payments prior to September 30, 2019

Board Treasurer explain the expenses that need to be paid in September prior to October board meeting.

Recommend approval of other invoices prior to September 30, 2019 (ION Wave, Equal Level, AESA Dues, InfoBase Learning) Passed with a motion by Erickson ESU 17 and a second by Wickham ESU 19.

Heimann ESU 01: Yea; DeTurk ESU 02: Yea; Schnoes ESU 03: Yea; Robke ESU 04: Yea; McNiff ESU 05: Yea; Skretta ESU 06: Yea; Polk ESU 07: Yea; Dahl ESU 08: Yea; Harris ESU 09: Yea; Wheelock ESU 10: Yea; Barnes ESU 11: Yea; Dick ESU 13: Yea; Calvert ESU 15: Yea; Paulman ESU 16: Yea; Erickson ESU 17: Yea; Salem ESU 18: Yea; Wickham ESU 19: Yea.

Recommend Approval of Union Bank and Trust as the official depository of the ESUCC for 2019-2020

Board Treasurer discussed Union Bank and Trust as the official depository of the ESUCC for 2019-2020.

Recommend Approval of Union Bank and Trust as the official depository of the ESUCC for 2019-2020 Passed with a motion by Dahl ESU 08 and a second by Wheelock ESU 10.

Heimann ESU 01: Yea; DeTurk ESU 02: Yea; Schnoes ESU 03: Yea; Robke ESU 04: Yea; McNiff ESU 05: Yea; Skretta ESU 06: Yea; Polk ESU 07: Yea; Dahl ESU 08: Yea; Harris ESU 09: Yea; Wheelock ESU 10: Yea; Barnes ESU 11: Yea; Dick ESU 13: Yea; Calvert ESU 15: Yea; Paulman ESU 16: Yea; Erickson ESU 17: Yea; Salem ESU 18: Yea; Wickham ESU 19: Yea.

Approval of Executive Director Evaluation Tool

President reviewed the Executive Director Evaluation tool that would be used going forward for the Executive Director evaluation. A review of the timeline for the process was completed.

Approve the Executive Director Evaluation tool to be used for the Executive Director Evaluation passed with a motion by Polk ESU 07 and a second by McNiff ESU 05.

Heimann ESU 01: Yea; DeTurk ESU 02: Yea; Schnoes ESU 03: Yea; Robke ESU 04: Yea; McNiff ESU 05: Yea; Skretta ESU 06: Yea; Polk ESU 07: Yea; Dahl ESU 08: Yea; Harris ESU 09: Yea; Wheelock ESU 10: Yea; Barnes ESU 11: Yea; Dick ESU 13: Yea; Calvert ESU 15: Yea; Paulman ESU 16: Yea; Erickson ESU 17: Yea; Salem ESU 18: Yea; Wickham ESU 19: Yea.

Approve Home Base for Staff

Committee discussed the location of all ESUCC staff. A document showing locations was shared with the Board. It was noted that some changes will be made in the next few months. Beth Kabes and Rhonda Eis will begin working from home. An updated document will be presented at the next meeting.

Motion to approve home base for staff for 2019-2020 Passed with a motion by Barnes ESU 11
and a second by Dahl ESU 08.
Heimann ESU 01: Yea; Schnoes ESU 03: Yea; Robke ESU 04: Yea; McNiff ESU 05: Yea; Skretta ESU 06: Yea; Polk ESU 07: Yea; Dahl ESU 08: Yea; Harris ESU 09: Yea; Wheelock ESU 10: Yea; Barnes ESU 11: Yea; Dick ESU 13: Yea; Calvert ESU 15: Yea; Paulman ESU 16: Yea; Erickson ESU 17: Yea; Salem ESU 18: Yea; Wickham ESU 19: Yea.

**Approval of Attorney 2019-2020**
President reviewed with the Board that KSB is our current legal firm and recommend to continue for 2019-2020.

Motion to approve KSB School Law as ESUCC Coordinating council Legal Representative for 2019-2020 Passed with a motion by Schnoes ESU 03 and a second by Dahl ESU 08.
Heimann ESU 01: Yea; Schnoes ESU 03: Yea; Robke ESU 04: Yea; McNiff ESU 05: Yea; Skretta ESU 06: Yea; Polk ESU 07: Yea; Dahl ESU 08: Yea; Harris ESU 09: Yea; Wheelock ESU 10: Yea; Barnes ESU 11: Yea; Dick ESU 13: Yea; Calvert ESU 15: Yea; Paulman ESU 16: Yea; Erickson ESU 17: Yea; Salem ESU 18: Yea; Wickham ESU 19: Yea.

**Approve Distance Learning Director for 2019-2020**
President shared the need to approve the Distance Education Director each year due to state statute.

Motion to approve Beth Kabes as the Distance Education Director for 2019-2020 Passed with a motion by Dahl ESU 08 and a second by Wheelock ESU 10.
Heimann ESU 01: Yea; Schnoes ESU 03: Yea; Robke ESU 04: Yea; McNiff ESU 05: Yea; Skretta ESU 06: Yea; Polk ESU 07: Yea; Dahl ESU 08: Yea; Harris ESU 09: Yea; Wheelock ESU 10: Yea; Barnes ESU 11: Yea; Dick ESU 13: Yea; Calvert ESU 15: Yea; Paulman ESU 16: Yea; Erickson ESU 17: Yea; Salem ESU 18: Yea; Wickham ESU 19: Yea.

**Public Comment**
No public comment.

**Information Services Committee**
Committee Representative shared discussions in committee. Technology hardware has been moved to ESU 3 environment. By hosting our hardware at ESU 3, it will save ESUCC money in the future. Discussed the new upgraded with SRS and issues that staff are currently working through issues. Hoping to have issues address within two weeks. Minh Vu has been hired for the Helpdesk position with additional communications and marketing for all ESUCC added to his job description. ESUCC has been given the next stage of the Innovation grant for 1.5 million for the next two years ($750,000/year). Scott Isaacson will be the program director as he was with the DETAILS grant. TLT has two special projects/materials acquisition requests that are a part of the MSA. Digital Age Pedagogy is for additional work for OER resources. OverDrive project proposal would provide a professional development library for ESUCC staff. Both proposals will go before the TLT Affiliate next weekend and if approved will be brought back to the ESUCC for approval in October.

**Education Resources**
Committee Chair gave an updated-on discussions in committee. Discussed the SRS updated system and concerns. Hoping to have the major issues done within a couple of weeks. High Quality Instructional Materials with Cory Epler was discussed. Cory will be asked to present at the next committee meeting. Discussed if these resources align with what is happening within the OER. Please register to attend PDO next week.
Legal Committee
Committee Chair shared discussions in committee. Reviewed COOP contracts to be approved. Staff provided reports to committee. Discussions about LB 519 regarding incentives for Distance Education classes to sunset in 2020. Need review and Senator support. Committee will continue to discuss this within the coming months. Bromm's were present to share thoughts on upcoming legislative session and hearings. Bromm's will continue to meet with Senators and discuss LR63.

Approve Interlocal with City of Ainsworth
Committee Chair shared details on the Interlocal with Ainsworth.

Recommend approval of proposed resolution, upon favorable review by ESUCC attorney Passed with a motion by Barnes ESU 11 and a second by Robke ESU 04.
Heimann ESU 01: Yea; Schnoes ESU 03: Yea; Robke ESU 04: Yea; McNiff ESU 05: Yea; Skretta ESU 06: Yea; Polk ESU 07: Yea; Dahl ESU 08: Yea; Harris ESU 09: Yea; Wheelock ESU 10: Yea; Barnes ESU 11: Yea; Dick ESU 13: Yea; Calvert ESU 15: Yea; Paulman ESU 16: Yea; Erickson ESU 17: Yea; Salem ESU 18: Yea; Wickham ESU 19: Yea.

Approve Contracts/Addendums signed by Executive Director for Months May - August
Committee Chair shared details on contracts that were approved in May-August (Edgenuity, Odysseyware, Impero, Swank.

Approve Contracts/Addendums signed by Executive Director for Months May - August:
Edgenuity, Odysseyware, Impero, Swank Passed with a motion by Barnes ESU 11 and a second by Paulman ESU 16.
Heimann ESU 01: Yea; Schnoes ESU 03: Yea; Robke ESU 04: Yea; McNiff ESU 05: Yea; Skretta ESU 06: Yea; Polk ESU 07: Yea; Dahl ESU 08: Yea; Harris ESU 09: Yea; Wheelock ESU 10: Yea; Barnes ESU 11: Yea; Dick ESU 13: Yea; Calvert ESU 15: Yea; Paulman ESU 16: Yea; Erickson ESU 17: Yea; Salem ESU 18: Yea; Wickham ESU 19: Yea.

Approve Annual Buy Terms and Conditions
Committee Chair shared details on the annual buy bids and terms.

Recommended Motion: Recommend approval of proposed resolution, upon favorable review by ESUCC attorney. Passed with a motion by Barnes ESU 11 and a second by Skretta ESU 06.
Heimann ESU 01: Yea; Schnoes ESU 03: Yea; Robke ESU 04: Yea; McNiff ESU 05: Yea; Skretta ESU 06: Yea; Polk ESU 07: Yea; Dahl ESU 08: Yea; Harris ESU 09: Yea; Wheelock ESU 10: Yea; Barnes ESU 11: Yea; Dick ESU 13: Yea; Calvert ESU 15: Yea; Paulman ESU 16: Yea; Erickson ESU 17: Yea; Salem ESU 18: Yea; Wickham ESU 19: Yea.

Approve Special Buy Agreement with Nearpod
Committee Chair shared details on contract with Nearpod.

Recommended Motion: Recommend approval of proposed resolution, upon favorable review by ESUCC attorney. Passed with a motion by Barnes ESU 11 and a second by Robke ESU 04.
Heimann ESU 01: Yea; Schnoes ESU 03: Yea; Robke ESU 04: Yea; McNiff ESU 05: Yea; Skretta ESU 06: Yea; Polk ESU 07: Yea; Dahl ESU 08: Yea; Harris ESU 09: Yea; Wheelock ESU 10: Yea; Barnes ESU 11: Yea; Dick ESU 13: Yea; Calvert ESU 15: Yea; Paulman ESU 16: Yea; Erickson ESU 17: Yea; Salem ESU 18: Yea; Wickham ESU 19: Yea.

NEW ESU Chief Administrators
President invites new administrators to ask questions of the Board. Executive Assistant to send out committee membership. When does the process for redrawing boundaries start? (November 2020.)
KSB to share the interactive boundaries with ESUCC Board. US Census due December 31, 2020. This is also the time you can change your number of board members. There is a staff member that has certificate that is not renewed but is in que at the Department, can she still provide services? Advise that under they could work under the guidance of a teacher but you cannot pay her. This is also a third-party vendor. Contact Clayton Waddle for more information/help. Discussed the ESU that are at the max of levy. Majority are at the max or close to max. Cash reserves continues to be look at by Senators. Discussed which ESUs cash reserve is at the 50%. It is 50% of budgeted amount. Discussions of who’s valuations went down this year. Discussion of who is using cash reserve as part of their budget. Necessary cash reserve is within the allowable limit (less than 50%).

Adjointment
Meeting adjourned at 12:07 PM.